



DEPARTMENT OF HUMAN SERVICE
40 Fountain Street ~ Providence, RI 02903
401.421.7005 (V) ~ RI Relay 711

“Helping individuals with disabilities to choose, find and keep employment”

PRE-EMPLOYMENT TRANSITION SERVICES: COLLEGE SUMMER WORK

I. PURPOSE OF SERVICE:

The College Summer Work Experience assists a student attending college to obtain a work experience related to their major. ORS and an approved CRP partner to provide students with a work experience at or above minimum wage. Students no older than 22 years of age, who have a disability, and are in college are targeted for participation in this Pre-ETS program.

This paid work-based learning experience provides an opportunity for the student to learn about job skills, employability, earning a salary, and job demands while being exposed to tasks that are related to their career goal. This 5-day, 5 weeks, 20 hours per week program provides a community-based work experience at one integrated worksite in the community for four days per week and one day per week consisting of Job Preparation Classes. The CRP provider, ORS Counselor, and college student review findings and develop recommendations at the conclusion of the College Summer Work Experience.

II. PROGRAM ELEMENTS:

1. The College Summer Work Program targets students no older than 22 with disabilities attending college who want a work experience related to their major.
2. A work experience at **\$230.00/week or \$46.00/day** based on participation and attendance. Which includes one day per week of Job Prep classes. (Rate is the prevailing minimum wage).
3. Exposure to the demands of and an opportunity to practice behaviors that result in successful employment in the community

III. EXPECTED OUTCOMES:

1. To learn about necessary job skills.
2. To prepare the student for participation in employment or to be ready for training/higher education.
3. To expose the student to the logistics of getting to and from work, being punctual, and tolerating a work schedule.

IV. STEPS FOR IMPLEMENTATION:

1. ORS discusses referral with student, facilitates a signed release of information, completes the Referral Form, and generates an authorization for PRE-ETS College Summer Work.
2. The CRP accepts the referral, provides services, and completes report about student's work experience.
3. The CRP schedules a conference with the student, (parent if necessary), the CRP, and the ORS counselor to review the report and identify support needs/recommendations. This meeting will occur before the start of the new school year.
4. Bill and final report are forwarded to counselor within 2 weeks of completion of program/conference.

V. PRE-EMPLOYMENT TRANSITION SERVICES:

1. Category of Required PRE-ETS Service: Work-Based Learning
2. Service Code: PRE-ETS COLLEGE SUMMER WORK
3. Fee: **\$2,650.00**

(VENDOR LETTER HEAD)

PRE-ETS TRANSITION SERVICES College Summer Work Report

Agency Name: [Click here to enter text.](#)

Agency Staff: [Click here to enter text.](#)

ORS Counselor: [Click here to enter text.](#)

Authorization #: [Click here to enter text.](#)

Dates of Participation: [Click here to enter.](#)

Final Report Date: [Click here to enter text.](#)

Customer Name: [Click here to enter text.](#)

I. Work Experience(s): [Click here to enter text.](#)

Work Site Information					
Job Title/Tasks Performed: Click here to enter text.					
Duration at Site:	Click here to enter text.	Schedule:	Click here to enter text.	O*NET/DOT:	Click here to enter text.
Performance Findings					
Quality of Work	Click here to enter text.				
Productivity	Click here to enter text.				
Rate of Skill Development	Click here to enter text.				
Attendance	Participated Click here. out of Click here days				
Relationship with Co-Workers	Click here to enter text.				
Punctuality	Click here to enter text.				
Relationship with Supervisors	Click here to enter text.				
Level of Initiative	Click here to enter text.				
Job Site Supports	Click here to enter text.				
Accommodations Needed	Click here to enter text.				

Uses Good Judgment	Click here to enter text.
Comments/Overall Performance	Click here to enter text.

II. Transportation:

How did consumer get to worksite?	Click here to enter text.
Can consumer independently ride the bus? Training needed?	Click here to enter text.
Do they utilize RIDE? Do they have a driver's license or access to a car?	Click here to enter text.
Comments	Click here to enter text.

III. Career Information:

What is consumer's stated career goal?	Click here to enter text.
Are they interested in pursuing employment in the field they worked in this summer?	Click here to enter text.
Comments	Click here to enter text.

IV. Work Readiness/Self Advocacy Services:

Click here to enter text.

V. Conclusions:

Click here to enter text.

VI. Recommendations:

Click here to enter text.

Signature: _____

Date: _____

Title: _____

Agency: _____